Copies of any public documents filed in the office of the North Carolina Board of Athletic Trainer Examiners (NCBATE) are available at the "actual cost" as defined in G.S. 132-6.2(b) for making the copy and mailing cost if applicable. Actual cost as defined in the public records law may not include fixed costs that the NCBATE would have incurred regardless of the request for public documents. The NCBATE is responsible for determining the actual cost of reproducing public documents and providing such cost on the NCBATE website.

There is no charge to the requester unless the total charge for supplies equals or exceeds $4.00.

1. Copies of paper documents:
   a) Paper 8 ½” x 11” $0.05 per sheet
   b) Certified copies $1.00 per certification in addition to any other applicable cost for the public document

2. Reproduction of electronic documents or files:
   Cassette Tape $1.75 per tape

3. Packaging and Mailing:
   Items which require shipping will be packaged and shipped using standard US Postal Service delivery and rates and included in the total cost to the requestor. Prices can be found on the US Postal Service web site – www.usps.com/prices/welcome.htm.

4. Transcripts of Contested Case Hearings:
   Transcription service is provided by third parties. Request for copies of transcriptions can be obtained by a written request to the board and the cost will be as set forth in G.S. 150B-37(b).

NOTES:
- North Carolina sales tax shall be added if applicable.
- Fees will be updated as the NCBATE costs change. The cost charged will be the posted cost on the NCBATE web site on the billing date.
- Copies of recordings are available in the original recording format and media only.